



Clerk to the Council.
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Washington Parish Council Planning and Transport Committee Meeting

MINUTES of the Planning & Transport Committee Meeting held on Monday 17th April 2023 at 7:00pm at Washington Village Hall (Dore Room)

PRESENT: Cllr B Hanvey (BH), Cllr P Heeley (PH), Cllr T Keech (TK), Cllr J. Luckin (JL)

ALSO: Clerk to the Council Z Savill

MEMBERS OF THE PUBLIC: 2

ABSENT: Cllr AL and Cllr JT

The Meeting was opened at 19:00 hours.

1. To Elect a Chair of the meeting.

In the absence of the Chairman it was **RESOLVED** to elect Cllr PH to Chair the meeting.

2. Apologies for absence

Cllr A Lisher (Chairman) and Cllr Jason Thomas.

3. Declarations of Interest from members in any item to be discussed and agree Dispensations.

None.

4. To approve the Minutes of the last Planning & Transport Committee meeting

RESOLVED to **APPROVE** the minutes of the meeting held on 23rd January 2023 to be duly signed by the Chairman. It was noted that there were no meetings in February and March.

5. Public Speaking

Two residents expressed concerns about ongoing access difficulties for emergency services in The Street, Washington Village. They reported a personal incident when they had to call an ambulance but it could not get through. Drivers had ignored a polite notice not to park along the road's narrowest section, and the ambulance had been forced to park at the end of the street.

The speakers sought the Council's support in pushing for a restriction on parking along the narrowest section of the road to ensure clear access for emergency services. They explained that although there are two other access roads, these were not apparent to the ambulance which responded to their emergency because the driver was relying on sat nav, approaching from Burgess Hill. One of the

speakers acknowledged that there may be some residents without a driveway who would not support a restriction but that there was parking availability by the church, a few yards away. A number of questions and points were raised by members. The meeting Chairman explained that the Council had previously not pursued a TRO for parking restrictions because it was unlikely to be supported by those residents without driveways. He thanked the speakers and explained that their points would be taken into consideration when the Council reviewed the proposal the matter later in the meeting.

The two speakers thanked the Council and left the meeting

6. To Report on Outstanding Actions and Matters Arising from the last meeting

A report of outstanding actions from the last meeting was previously circulated. It was noted that two actions: to seek a traffic calming solution for speeding in the village, and a solution to the allotment access issue, were being discussed later in the meeting. A third item would be closed because Cllr JL was unable to get HDC to clear the litter between Old London Road and The Pike during a recent road closure for highway-related works. Cllr JL confirmed she would be organising a community litter-picking event as a resident on 29th April. Councillors thanked her and it was agreed to advertise the event on the Council's website if they needed volunteers. Cllr JL reported that she had received the litter-picking equipment from the last event when the Council took part, and that she was happy to store it in her garage. It was further noted that the last outstanding action was still ongoing: a license application for a Speed Indicator Device in Rock Road. The Clerk reported she had written again to the Highways Authority for their support and to advise on making the application. A further reminder would be sent. There were no matters arising to report.

7. To consider consultation responses on new planning applications on the current weekly lists from Horsham District Council:

DC/23/0487 – Aotearoa Sanctuary Lane Storrington West Sussex

Variation of Condition 1 and Removal of Condition 3 of previously approved application

DC/22/2098 (Removal of existing detached garage. Remodelling of existing dwelling incorporating erection of front, side and rear extensions, roof extensions and alterations including installation of dormers and windows, fenestration changes and associated works) to allow for the repositioning of the approved rooflights to the western side elevation and for the obscure glazing requirement to be removed.

The application was discussed and it was **RESOLVED** to make **NO COMMENT**.

SDNP/23/01442/TEL - Street Record, Glaseby Lane, Washington, West Sussex, RH20 4AX

Install fixed line broadband electronic communications apparatus at:

WP1: NEW POLE 1, 9M LIGHT WOODEN POLE, GLASEBY LANE, WASHINGTON, HORSHAM, WEST SUSSEX, ENGLAND, RH20 4AX, GRID: 511750,111974

WP2: NEW POLE 2, 9M LIGHT WOODEN POLE, GLASEBY LANE, WASHINGTON, HORSHAM, WEST SUSSEX, ENGLAND, RH20 4AX, GRID: 511704,111981

WP3: NEW POLE 3, 9M LIGHT WOODEN POLE, GLASEBY LANE, WASHINGTON, HORSHAM, WEST SUSSEX, ENGLAND, RH20 4AX, GRID: 511658,111978

The application was discussed and it was **RESOLVED** to make **NO OBJECTION**.

8. Planning Compliance

Longbury Hill Wood, Rock Road: To Receive an update on enforcement notice served August 2022



Members noted that there had been no progress in the enforcement notice served upon the landowner regarding consent for the temporary access and hardstanding at the woodland since last August. The latest update from Horsham District Council was in February which confirmed that they were still trying to seek compliance and were "currently discussing further action with the Council's legal team."

The Council expressed disappointment and **RESOLVED** to write to HDC's Director of Place, expressing that it is most concerned about the lack of effective action and that, in the Council's opinion, this was putting the area at risk of speculative development. Clerk to action and copy in the Ward Councillors.

No other compliance cases were reported at the meeting.

8.To Receive and Report planning department decisions – for information only

HDC Decisions (from notifications sent to the Parish Council) on significant applications only:

None reported.

SDNPA Decisions on significant applications only.

None reported.

To Report any further update on a decision for the following application:

SDNP/22/01589/CND – St Mary's Gate The Street Washington RH20 4AS

Variation of Conditions 3 of previously approved application SDNP/17/03716/HOUS (Demolition of existing garage and side extension. Erection of replacement part two storey part single storey side extension with first floor dormer to eastern elevation and 2x 'lantern' rooflights) Variation sought to allow for retention of existing UPVC windows with added glazing bars and confirmation of replacement of windows at end of life in a material/style as agreed.

Members noted that an update from the application's Cases Officer that the case file is awaiting to be reviewed by HDC's planning management team.

9.Appeals in the Parish

None lodged or decided.

10.To Discuss Transport and Planning Issues.

To Discuss concerns about emergency access issues in The Street, Washington

Members discussed the emergency access issues and the concerns expressed during the public session earlier in the meeting. A copy of letter from another resident in 2021 which raised similar concerns with West Sussex Highways Authority, was previously circulated. A response from the authority had advised that parking enforcement powers would be with the District Council's enforcement team or the Police if the parking was causing an obstruction. Highways had advised that a long term solution maybe for parking restrictions to be put in place to make these legal and enforceable. This would require a Traffic Regulation Order (TRO) which would require the support of the WSCC ward member for the parish, Cllr Paul Marshall. Each situation would be assessed to determine if it is viable. It was noted that the Planning & Transport Committee had previously discussed this in March 2021 and resolved not to progress an application without the support of those residents who relied upon on-street parking in The Street.

Cllr JL reported that the access was a constant problem and that on several occasions she has had to redirect emergency and delivery vehicles to use other routes. Cllr BH reported that the principal local authority have a responsibility to ensure access for emergency vehicles to properties, and that this should be brought to their attention.



Following a discussion it was **RESOLVED** to write to the most senior officer of the Highways Authority, that the parking issue is putting life and property at risk and that the Parish Council fully expects the HA to take effective action to ensure this is resolved. Clerk to action and copy in Cllr Paul Marshall and the senior cabinet member for the HA.

To Discuss traffic calming options for controlling speeds through Washington Village

The Chairman reported on further feedback from the West Sussex Area Highways Manager, Mr Adam Bazley, following a site meeting with the Council last July about the speeding problem along Old London Road and The Bostal. It was noted that Mr Bazley had recently emailed the Council (12th April), that the site had been assessed regarding the positioning of the speed limit terminal signs, and were confirmed as correct and subsequently there was no requirement for change. The Highways Manager had explained that the options to attempt to manage the speeds of traffic were to physically calm them through installation of some traffic calming features which would require the application of a Community Highway Scheme. It was noted that installing traffic calming features such as a build out (island) or speed cushions may require illuminated signage which may not be supported by residents as it creates a sense of urbanising a rural road.

Following a discussion, Members **RESOLVED** to accept Mr Bazley's proposal for a site meeting to talk through the best options which would enhance a CHS application rather than asking for something that is "simply unachievable." Cllr BH, Cllr PH and Cllr JL expressed an interest to attend. Clerk to make the arrangements

To Report on the TTRO (Temporary Traffic Regulation Order) application for 40mph speed restriction on the A283 for the Big Church Festival at Wiston on 25th May 2023.

A TTRO for the temporary speed limit has been approved by West Sussex County Council for a 40mph speed restriction on the Washington/Steinyng Road/A283 on 25th May 2023 for the Big Church Festival at Wiston. Details of the early warning notice had been previously circulated. The Chairman read out subsequent correspondence from an officer for Events at West Sussex, who confirmed that there would be "much more infrastructure in place and much more planning has been put into the traffic management and facilities" for this year's event. As the event will be over a number of days, there would be people staying onsite for the duration so there will be less people just turning up for the day, as many will be staying to enjoy the festivities. WSCC had looked into the event's traffic plans, car parking plans and spoken to the team at length and were "satisfied they have taken the appropriate measures to ensure effective movement of traffic from the highway onto their site." Unlike last year, a traffic management company has been employed by the organisers and they will be utilising CSAS powers and traffic lights in conjunction with the Speed Restriction to ease the additional pressure placed on A283 by this event. The information was noted.

To Report roadworks in the area – for information only

It was noted that details of local roadworks were available at: <https://one.network/custom/westsussex>

11.To Receive Items for the next Planning and Transport Agenda

None received.

12.Date of next meetings in the Dore Room, Washington Village Hall

Annual Parish Council Meeting: Monday 15th May 2023, 7:00pm

Parish Council Meeting: Monday 15th May 2023, 7:30pm

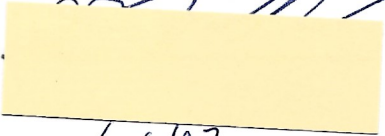
Planning & Transport Committee: Monday 22nd May 2023, 7:00pm

Open Spaces Committee: Monday 22nd May 2023, 7:45pm



There being no other business to transact, the meeting was closed at 19:56 hours.

Signed...



Dated.....17/06/23.....